



DEPARTMENT OF THE ARMY
HEADQUARTERS, FORT BRAGG
2175 REILLY ROAD, STOP A
FORT BRAGG, NORTH CAROLINA 28310

AFZA-GT

21 May 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: XVIII Airborne Corps 2014 (FY15) Holiday Schedule

1. XVIII Airborne Corps will operate on a half-day schedule from 15-19 December 2014, 22-24 December 2014, and 29-31 December 2014. Designated 4-day training holidays are 25-28 December 2014 and 1-4 January 2015. The federal holiday for Christmas and New Year's Day be observed on 25 December 2014 and 1 January 2015.
2. Duty Day. During the half-day schedule, the standard duty day begins at 0900 and ends at 1200. No training will be scheduled prior to 0900 nor after 1200; Physical training will be an individual responsibility, however O6-level commanders have the discretion to schedule organized physical training 0630 – 0900 hours during the half-day holiday schedule to enhance their Ready and Resilient Campaigns. Normal training, staff coordination, mission support, and readiness activities will be complete by 1200 daily. Leaders at all levels are expected to personally observe and enforce this schedule. Without exception, units will not implement a "day on, day off" schedule as an alternative.
3. When mission requirements dictate, commanders may direct mission essential Soldiers to work beyond the established hours. However, these personnel will be duly compensated. In general, after 1200 only staff duty personnel should remain in unit headquarters buildings.
4. Commanders should provide maximum opportunity for both Soldiers and Civilians to enjoy the holidays with their Families and friends. Civilian employees are encouraged to participate in the training holidays and half-day holiday schedule. Supervisors should approve appropriate requests for annual and compensatory leave accordingly.

AFZA-GT

SUBJECT: XVIII Airborne Corps 2014 (FY15) Holiday Schedule

5. Point of contact is Mr. Lofton, Corps/MSE Training, Commercial (910) 643-0247 or (910) 309-6833, email eric.l.lofton.civ@mail.mil.


CHRISTIAN M. KARSNER
COL, GS
Chief of Staff

DISTRIBUTION:

C



DEPARTMENT OF THE ARMY
HEADQUARTERS, FORT BRAGG
2175 REILLY ROAD, STOP A
FORT BRAGG, NORTH CAROLINA 28310-5000

AFZA-GT-ET

21 May 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 2015 (FY15) Corps Compensatory Time Management Plan

1. Attached is the XVIII Airborne Corps FY15 Compensatory Time Management Plan. This plan projects Federal holidays, Corps holidays, training holidays, half-day and payday activities schedules, in order to systematically program scheduled exercises or events around the compensatory time management plan.

2. Exceptions to this plan will be made on a case-by-case basis and should be submitted to ACofS, G3, for approval.

- a. October 2014
 - (1) Pay Day Activities 3 October (Fri)
 - (2) Columbus Day 11 – 13 October (Sat-Mon)
 - (3) Halloween Activities 31 October (Fri/1500 Early Release)
- b. November 2014
 - (1) Pay Day Activities 7 November (Fri)
 - (2) Veteran's Day 8 – 11 November (Sat -Tue)
 - (3) Thanksgiving Holiday 27 November – 30 November (Thu-Sun)
- c. December 2014
 - (1) Pay Day Activities 5 December (Fri)
 - (2) Half-day Holiday Schedule 15 – 19 December (Mon-Fri)
 - (3) Half-day Holiday Schedule 22 – 24 December (Mon-Wed)
 - (4) Christmas Holiday 25 – 28 December (Thu-Sun)
 - (5) Half-day Holiday Schedule 29 – 31 December (Mon-Wed)
- d. January 2015
 - (1) New Year's Day 1 – 4 January (Thu-Sun)
 - (2) Pay Day Activities 9 January (Fri)
 - (3) Martin Luther King, Jr. Holiday 16 – 19 January (Fri-Mon)

AFZA-GT-ET

SUBJECT: Fiscal Year 2015 (FY15) Corps Compensatory Time Management Plan

- e. February 2015
 - (1) Post-Super Bowl 2 February (Mon/0900 work-call)
 - (2) Pay Day Activities 6 February (Fri)
 - (3) President's Day 13 – 16 February (Fri-Mon)
- f. March 2015
 - (1) Pay Day Activities 6 March (Fri)
 - (2) Corps Training Holiday 13 – 15 March (Fri-Sun)
- g. April 2015
 - (1) Pay Day Activities 2 April (Thu)
 - (2) Easter Holiday 3 – 6 April (Fri-Mon)
- h. May 2015
 - (1) Pay Day Activities 1 May (Fri)
 - (2) Corps Training Holiday 8 – 10 May (Fri-Sun)
 - (3) Memorial Day 22 – 25 May (Fri-Mon)
- i. June 2015
 - (1) Pay Day Activities 5 June (Fri)
 - (2) Army Birthday 12 – 14 June (Fri-Sun)
- j. July 2015
 - (1) Pay Day Activities 2 July (Thu)
 - (2) Independence Day Holiday 3 – 6 July (Fri-Mon)
- k. August 2015
 - (1) Pay Day Activities 7 August (Fri)
 - (2) Corps Training Holiday 21 – 23 August (Fri-Sun)
 - (3) First Day of School 24 August (Mon/0900 work-call)
- l. September 2015
 - (1) Pay Day Activities 3 September (Thu)
 - (2) Labor Day 4 – 7 September (Fri-Mon)

AFZA-GT-ET

SUBJECT: Fiscal Year 2015 (FY15) Corps Compensatory Time Management Plan

3. Point of contact is Mr. Lofton, Corps/MSE, G3 Training, DSN 593-0247 or Commercial (910) 643-0247 or (910) 309-6833; email eric.l.lofton.civ@mail.mil.


CHRISTIAN M. KARSNER
COL, GS
Chief of Staff

DISTRIBUTION:

C